

Team Volunteer Descriptions

Team Name: Neighborhood Groups

Description: Neighborhood groups hold quarterly potlucks where members can get to know the people who live near them. At this time, there are five geographic neighborhoods. Potlucks are multigenerational and open to members and visitors of all ages, and they include time for a go-round between dinner and dessert.

This team is important to WES because: As WES grows, the neighborhood groups are important because they provide a smaller, more intimate setting for making connections with others in the community. The potlucks also provide an easy way to get to know others - no matter who you are or where you live, you can attend the potluck closest to you!

Volunteer Title:

- Lead Coordinator
- Group Coordinator

General Responsibilities of Volunteer:

Lead Coordinator

- Maintain the list of WES members organized by neighborhood. Keep updated with new members, changes in addresses, etc. Provide updates to the individual neighborhood coordinators. Work with WES staff to schedule quarterly neighborhood potlucks.
- Communicate with the neighborhood coordinators to announce potluck dates and provide email lists, send reminders to neighborhood coordinators, help coordinators if they are having trouble finding a host, keep track of attendance of children and adults at each potluck, and address any issues that arise with potlucks
- Also serve as the coordinator for a particular neighborhood group (see below).

Group Coordinator

- Organize Neighborhood Potlucks, including sending emails to the neighborhood email list, finding a host, keeping track of RSVPs, working with host to make sure the event goes smoothly, and leading a go-round at the potluck.

General Time Requirement: Potlucks are generally the last Sunday of January, April, July, and October at 5 pm. Aside from the potluck itself, the role takes maybe an average of 30-60 minutes per week, and is usually spread out (e.g. sending emails throughout the weeks leading up to the potluck).

Knowledge, talents, or aptitudes helpful in this volunteer role: Very minimal computer skills for keeping the email lists. Ability to welcome and get along with other people, and to hear feedback from neighborhood coordinators, hosts, and attendees.

Length of Commitment or Term: One year

Benefits of serving in this volunteer role: Helping to foster connections and get to know your own neighborhood better.

How to join this team: Please contact Laura Disciullo ldisciullo@gmail.com.