

Team Volunteer Descriptions

Team Name: Building Team

Description: The Building Team works to improve the condition and operation of the WES facility, lower utility costs, and reduce its environmental footprint.

This team is important to WES because it:

- Provides information for near-term and long-term budget planning.
- Develops baseline for capital improvement funding and timing
- Provides assistance with and helps to lower routine maintenance costs
- Provides a framework for contract cycles and renewals, timing of routine inspections and costs.
- Develops a user manual on the care and operation of WES
- Addresses building deficiencies in a timely manner

Volunteer Title: Member: Receives emails about meetings and WES needs and works to advance committee goals, mostly outside of meetings.

General Responsibilities of Volunteer: The volunteer contributes his or her time and expertise toward identifying infrastructure upgrades and needs in the following tiers:

- Planned work (capital improvements, for example, the roof replacement)
- Preventive work (scheduled repairs/upkeep, for example; sidewalk repairs)
- Corrective (immediate fixes; routine maintenance)
- Energy and Utility Savings
- Aesthetic and Functional Improvements

General Time Requirement: Meetings are always held on a weekday evening at WES; they are held about every two months. Most of the communications and especially the work are done between meetings.

Knowledge, talents, or aptitudes helpful in this volunteer role:

- Ability and interest in planning and executing building repairs and improvements including performing hands-on work
- Ability to organize and participate in work parties
- Interest in improving our building for current and future WES members
- Ability to communicate via email
- Budget planning experience is helpful

Length of Commitment or Term: One year renewable. The Building need is on-going and members will enjoy participating over the long term if they wish to renew their term.

Benefits of serving in this volunteer role:

Working with friendly people at WES toward improving the building and its surroundings to address deficiencies, make it more attractive and useful for members and tenants, and to lower the operating costs, especially utilities.

How to join this team: Email Rich Reis at rich.reis1@gmail.com with your specific interests and talents